

# VSBA Policies - 1<sup>st</sup> Reading

## D. Deleted Policies

CC	Administrative Organization
CL	Administrative Reports
GDBA	Support Staff Salary Schedules
GDBD	Support Staff Leaves and Absences
GDPB	Resignation of Support Staff Members
IFB	Pilot, Research or Experimental Projects
LE	Relations with Colleges and Universities

~~ADMINISTRATIVE ORGANIZATION PLAN~~

~~The authority of the School Board is transmitted through the superintendent along specific channels from person to person as shown in the Board approved organizational chart of the division.~~

~~The superintendent shall conduct an annual review and evaluation of the staff organization of BLANK Schools. Any revisions must be approved by the School Board.~~

~~Adopted:~~

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~~Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-70, 22.1-78.~~

~~ADMINISTRATIVE REPORTS~~

~~The School Board shall require reports from its superintendent concerning conditions and needs of the schools.~~

~~The superintendent shall complete and submit all reports required by law and by the State Department of Education.~~

~~In accordance with State Law, or as the superintendent deems necessary, reports shall be submitted to the School Board to keep members informed about the needs and conditions of the schools or school division.~~

~~Special reports shall be prepared by the superintendent at the request of the Board.~~

Adopted:

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Legal Ref.: ~~Code of Virginia, 1950, as amended, §§ 22.1-68, 22.1-70, 22.1-78, 22.1-81.~~

~~SUPPORT STAFF SALARY SCHEDULES~~

~~The School Board shall annually approve a salary schedule for support staff personnel.~~

Adopted:

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~~Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-78.~~

~~SUPPORT STAFF LEAVES AND ABSENCES~~

~~All support staff employee leaves and absences shall be subject to school division policy and regulations. The superintendent shall provide for the interpretation and application of the school division's policies and regulations regarding leaves and absences.~~

Adopted:

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~~Legal Ref.: Code of Virginia, 1950, as amended, § 22.1-78.~~

~~Cross Ref.: GCBE Family and Medical Leave~~

~~RESIGNATION OF SUPPORT STAFF MEMBERS~~

~~Support staff personnel who wish to terminate their employment shall give at least two calendar weeks' (14 days) notice to their immediate supervisor. The request will be forwarded to the superintendent who in turn will notify the School Board at its next regularly scheduled meeting.~~

Adopted:

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~~Legal Ref.: Code of Virginia, 1950, as amended, §§ 18.2-251, 22.1-70, 22.1-78.~~

~~PILOT, RESEARCH OR EXPERIMENTAL PROJECTS~~

~~Right to Inspect Instructional Materials~~

~~In addition to any other rights with respect to the inspection of instructional materials, the parent or guardian of a child enrolled or engaged in any research or experimentation program or project which is funded by the United States Department of Education shall be entitled to inspect all instructional materials which will be used in conjunction with such program or project.~~

~~Research and Informed Consent~~

~~As used herein, the term "research or experimentation program or project" means any systematic investigation which departs from the application of established and accepted methods which are appropriate to meet the students' needs and may result in physical or psychological injury to the participants. The designation of any program or project as a research or experimentation program or project shall be made by the superintendent of schools.~~

~~Informed Consent~~

~~No research shall be conducted or authorized unless the student's parents or legally authorized representative or emancipated student signs a student consent form and has it witnessed. The form shall comply with the Va. Code § 32.1-162.18.~~

~~Any research involving students shall be approved and conducted under the review of a human research committee established by the school division.~~

~~If the subjects cannot be identified and the research falls within the exemptions of the Code of Virginia, 1950, as amended, the research is exempted from these requirements.~~

~~Any complaints arising under this policy shall be submitted under Policies KL or KLB as appropriate.~~

~~Adopted:~~

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~~Legal Refs.: 20 U.S.C. § 1232h(a)~~

~~45 C.F.R. 46.101 et seq.~~

~~Code of Virginia, 1950, as amended, §§ 22.1-16.1, 22.1-78, 32.1-162, 16-162.20.~~

~~8 VAC 20-565-10 et seq.~~

~~Cross Refs.: JHDA — Human Research~~

~~KFB — Administration of Surveys and Questionnaires~~

~~RELATIONS WITH COLLEGES AND UNIVERSITIES~~

~~To protect students and teachers from unnecessary intrusions that may disrupt instruction and regular school activities, requests for college students and professors to observe classes, make surveys, have students complete questionnaires, use students for practice in standardized testing procedures, and interview students, shall be submitted directly to the superintendent by the dean or the head of the department of the college. Each project shall be fully described in order that proper judgment can be made as to the merits of the proposal, and so that arrangements with the schools can be effected with a minimum of interference with the regular school program.~~

Adopted:

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~~Legal Ref.: Code of Virginia, 1950, as amended, §§ 22.1-78, 22.1-79.3.~~

~~Cross Refs.: JHDA — Human Research  
KFB — Administration of Surveys and Questionnaires~~